



VALLEY PACIFIC
FLORAL INC.
www.valleypacificfloral.com
503-981-1702
Woodburn, OR

APPLICATION FOR EMPLOYMENT

Equal Employment Opportunity Employer

Please complete by printing in ink.

NAME: _____

ADDRESS: _____

TELEPHONE: (____) _____ CELL: (____) _____

E-MAIL ADDRESS _____

DATE AVAILABLE FOR EMPLOYEMENT: _____

Are you employed now? ☐ YES ☐ NO

May we contact your present employer? ☐ YES ☐ NO

If YES, give name: _____

If hired, can you furnish proof that you are legally entitled to work in the US? ☐ YES ☐ NO

Type of position you are seeking: _____

Wages desired: _____

Do you have a valid driver's license? ☐ YES ☐ NO

License #/State: _____

Can you perform the essential functions of the job(s) for which you are applying? ☐ YES ☐ NO

Equal employment opportunity employer. All applicants will be considered without regard to age, color, national origin, religion, mental or physical disability, marital status, race, sex or other protected status in accordance with applicable federal and state equal employment opportunity laws.

Education

	ELEMENTARY	HIGH	COLLEGE	GRADUATE
SCHOOL NAME				
YEARS COMPLETED	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
COURSE OF STUDY				

SPECIAL SKILLS, QUALIFICATIONS AND CONSIDERATIONS:

Summarize special skills and qualifications, volunteer activities, military experience, employment or other activities related to the job you are seeking: _____

EMPLOYMENT EXPERIENCE

Start with your present or last job. List your last four (4) jobs in order. Do not omit any job.

Employer: _____ Employed from _____ to _____ (month/year)

Address: _____ Telephone No.: _____

Job Title: _____ Supervisor Name: _____

Job Responsibilities: _____

Reason for leaving - _____

Ending Salary: _____ May we contact this employer? Yes / No (circle one)

Employer: _____ Employed from _____ to _____ (month/year)

Address: _____ Telephone No.: _____

Job Title: _____ Supervisor Name: _____

Job Responsibilities: _____

Reason for leaving - _____

Ending Salary: _____ May we contact this employer? Yes / No (circle one)

Employer: _____ Employed from _____ to _____ (month/year)

Address: _____ Telephone No.: _____

Job Title: _____ Supervisor Name: _____

Job Responsibilities: _____

Reason for leaving - _____

Ending Salary: _____ May we contact this employer? Yes / No (circle one)

Employer: _____ Employed from _____ to _____ (month/year)

Address: _____ Telephone No.: _____

Job Title: _____ Supervisor Name: _____

Job Responsibilities: _____

Reason for leaving - _____

Ending Salary: _____ May we contact this employer? Yes / No (circle one)

REFERENCES

List 3 non-relatives who are familiar with your qualifications and actual work history and ability.

	<u>Name</u>	<u>Occupation/Relationship</u>	<u>Years Known</u>	<u>Telephone</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

Please read carefully, initial each paragraph and sign below

- _____ I certify that I have answered the above questions truthfully and have not withheld any information relative to my application. I understand that any falsification, misrepresentation, or omission, as well as any misleading statements or omissions of the application information, attachments, and supporting documents generally will result in denial of employment or immediate termination, if discovered after hire.
- _____ I authorize Valley Pacific Floral INC to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment, and further authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I release (Business Name), my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.
- _____ I authorize Valley Pacific Floral INC to investigate whether I have a criminal record of convictions, and, if so, the nature of such convictions and all the surrounding circumstances of the conviction. (Business Name) has advised me that any criminal background check will focus on convictions, and that a criminal record will not necessarily disqualify me from employment.
- _____ If hired, I recognize the rules and policies of Valley Pacific Floral INC. I understand that my employment and compensation can be terminated at any time, with or without cause, and with or without notice, at the option of Valley Pacific Floral INC or myself. I understand that the Owner of the company is the only person who will ever have the authority to create any other terms of employment and/or to enter into any employment contract and that all such contracts must be in writing and signed by both parties. However, I also understand that unless otherwise stated in an employment contract, the company may change, withdraw, and interpret other policies (including wages, hours and working conditions) as it deems appropriate.
- _____ I understand and acknowledge that I may be required to submit to a physical examination, including drug test. Additionally, I hereby authorize the release of the results of such an examination to Valley Pacific Floral INC for their use in evaluating my suitability for employment. Further, I release the examining facility and Valley Pacific Floral INC from any and all liability, and from any damage that may result from the release of such information.

I acknowledge reading and understand the foregoing statements.

By: _____
Signature of Applicant

Date

This application is valid for only ninety (90) days from the date signed. If I want to be considered for job openings more than ninety (90) days from date signed, I will submit a new application.